PETERS TOWNSHIP HIGH SCHOOL
COURSE SYLLABUS: ANATOMY & PHYSIOLOGY II MEDICAL MENTORING PROGRAM

Course Overview and Essential Skills

Anatomy & Physiology II/Medical Mentoring Program forms the foundation for coursework in the health-related profession. Students who get accepted into this program will learn how to prepare a resume, research a career, participate professionally in a formal interview, keep a daily work journal, organize a work schedule and develop a portfolio. They will participate in a "complete immersion" experience seeing all the administrative, clerical, maintenance, as well as, clinical aspects associated with their chosen medical field. The students will gain a solid base of information what will give them a glimpse of what the health care profession will be like in the 21st century.

Required Materials

- 1 1/2-2 inch Binder, notebook & writing utensils
- Transportation to mentoring sites and possible parking expenses
- May have to purchase uniform (scrubs or white coat) for mentoring sites.

Course Outline of Material Covered:

Unit or Topic	Concepts/Skills/Resources	Timeframe
Introduction to the real world	The students will spend the first 3-4 weeks preparing for their job placements which will include (but is not limited to): Career research Resume writing HIPAA certification OSHA review First Aid & CPR review Interviewing skills Scheduling skills Professional presentation skills Journaling protocol Orientation	One month
The Mentoring Experience	The students will be assigned a mentor and can begin venturing out to experience approximately 70 or more hours with their mentor.	Approximately 14 weeks

| Exit Interview | The students will schedule and participate in an exit interview with the instructor which will include observations, mentor evaluation, journal review, and presentation of a portfolio. | Final week of program |